Overhead Crane Operating Procedures : Checklist

For crane operators, riggers, signal persons and lift supervisors. Adapt every item to your site, equipment and written procedures.

Checklist

- ■ Hazard covered: rigging failures from damaged slings or wrong hitches
- ■ Hazard covered: side loading and swinging loads
- ■ Hazard covered: overloading the crane beyond its load chart
- ■ Decision practiced: read the load chart for radius and configuration
- ■ Decision practiced: clear the area under the load path
- ■ Decision practiced: land and secure the load before releasing rigging
- ■ Decision practiced: inspect slings, hooks and hardware before the lift
- ■ Hands-on part done: seat time on the actual crane type
- ■ Hands-on part done: rigging practice with real hardware
- ■ Hands-on part done: evaluation by a qualified person and site lift plans
- ■ Review question: were signals clear and followed?
- ■ Review question: was the chart read correctly?
- ■ Review question: did anyone stand under the load?

Stays hands-on and in person

- • seat time on the actual crane type
- • rigging practice with real hardware
- • evaluation by a qualified person and site lift plans

This checklist supports, and does not replace, required training, supervision or evaluation. It does not certify anyone.